



REQUEST FOR PROPOSALS

Solicitation # 2025-M5-SB

Issue Date: 7 July 2025

Temporary Operation of One or Both Food Kiosks in the Bosque at The Battery, Manhattan

The Battery Conservancy (TBC) invites proposals to operate one or both existing food service kiosks within the four-acre Bosque gardens in The Battery, Manhattan, for a six-month term.

TBC seeks talented and experienced food service professionals whose ideas, capabilities, and resources will make the kiosks in the Bosque a unique culinary option appealing to New York City commuters as well as tourists, and drawing new visitors to The Battery, the 25-acre public park at the southern tip of Manhattan.

This RFP is being issued pursuant to the relevant provisions of an underlying license agreement (Agreement) between NYC Parks and TBC. Any sublicense agreement awarded through this RFP is subject to and subordinate in all respects to the Agreement.

The sublicense agreement will be subject to review and approval by NYC Parks. Proposers should be aware that in the event of termination of TBC's underlying Agreement with NYC Parks prior to the expiration of this sublicense, this sublicense shall automatically terminate and be of no further force and effect, with no further action required on the part of the City or NYC Parks.

Proposals should include an expression of interest in operating one or both kiosks, describe the background and experience of the proposer, and the manner in which the proposer proposes to operate under the sublicense.

The operator will be required to operate and maintain food service kiosk(s) at a high standard of quality. The food service kiosk(s) should contribute to the horticultural character of the Bosque gardens and surrounding area while providing a convenient service to the public.

Proposers should submit their intended hours of operation, which will be subject to approval by TBC and NYC Parks. Any changes to operating hours/schedule must be approved by TBC and NYC Parks and do not relieve the operator from any other obligations under the sublicense, including the payment of all fees.

Proposers should submit a menu and price list that demonstrates quality, variety, and affordability. Proposers should include some low-cost items on their menus. TBC will view favorably proposals that incorporate healthy food choices such as fresh fruit, protein bars, bottled water, juices, smoothies, etc., as

well as diversity of ethnic origin, reflective of New York's cultural multiplicity. All prices and menu items are subject to the prior written approval of TBC and NYC Parks.

Alcoholic beverages may be served to complement the food service, provided that the operator obtains the appropriate license(s) from the State Liquor Authority (SLA). Alcoholic beverages may only be served in the immediate vicinity of the Licensed Premises and only within a designated, cordoned-off area. All efforts must be made to keep alcohol consumption discreet. The operator must keep in mind that this is a public park and the consumption of alcohol should be encouraged only as an accompaniment to the cuisine.

Each proposal is expected to include the following:

1. Fee Offer
 - All proposers must submit a proposal that includes a fee offer for the six-month term. The fee offer may be stated as a percentage of gross receipts.
2. Operating Experience
 - Proposers should submit a resume or detailed description of the proposer's professional qualifications, demonstrating extensive experience in the industry, including any work with City agencies, and/or access to individuals and/or firms with such expertise.
3. Planned Operations
 - Proposers should submit a detailed operational plan for the entire Licensed Premises, including but not limited to intended use of the facility, hours of operation, services to be provided, menu items, a detailed list of all proposed prices and rates, maintenance, rubbish removal, cleaning schedules, safety and security plans, staffing plans, sustainability plans, etc. The kiosks do not contain employee restrooms, so the proposal must include a plan to meet City requirements for provision of that service. All plans, schedules, services, menu items, merchandise, prices and rates, and hours of operation are subject to the prior written approval of TBC and NYC Parks.
4. Financial Capability
 - Proposers should include a financial statement or statements prepared in accordance with standard accounting procedures. Financial statements should include, but are not limited to, annual income and net worth (assets and liabilities), including a breakdown of liquid and non-liquid assets. Proposers should include supporting documentation of their financial worth, including Certified Financial Statements, Balance Sheets and Income Statements and tax returns from the past three (3) years (corporate and/or personal).

All inquiries should be directed to Hope Cohen, Chief Operating Officer at The Battery Conservancy, at 917-409-3710, or hope.cohen@thebattery.org

Proposals must be submitted by e-mail to hope.cohen@thebattery.org no later than **Tuesday, 15 July 2025 at 3pm** and should be submitted by email to hope.cohen@thebattery.org